



# Texas Commission on Environmental Quality

## Application for Scrap Tire Registration – Generator

Submit the **original and one copy** of the completed registration application and a completed TCEQ Core Data Form (TCEQ-10400) to:

Business and Program Services Section  
Scrap Tire Management Program, MC 126  
TCEQ, P.O. Box 13087,  
Austin, TX 78711-3087

For additional information about scrap tire management requirements, please contact us by telephone at (512) 239-2335, or by e-mail at [tires@tceq.texas.gov](mailto:tires@tceq.texas.gov).

<b>1. Generator (Facility) Name (same as Regulated Entity Name on Core Data Form)</b>

<b>2. Generator (Facility) Location Street Address</b>	
Street Address:	
City, State, Zip Code:	
County:	

<b>3. Generator Mailing Address</b>	
Street Address:	
City, State, Zip Code:	

<b>4. Contact Person</b>	
Identify the person to be contacted about the completed application and the facility.	
Name:	
Title:	
Phone Number:	
Email Address:	

### 5. Investigation or Enforcement Action

Is this registration application in response to a TCEQ investigation or enforcement action?

Yes

No

### 6. Property Owner Information

Identify the property owner where the generator business will be located. Applicants must submit a Property Owner Affidavit (TCEQ-10299). A template is provided as Appendix A in this document.

Name:

Street Address:

City, State, Zip Code:

Phone Number:

### 7. Generator Applicability

Are more than 500 used or scrap tires stored at this location?

*Yes (if Yes, continue to fill out this form)*

*No (If No, **STOP! Do not complete and submit this form.** Generators only need a registration if the owner/operator plans to store more than 500 used or scrap tires onsite).*

### 8. Type of Generator (check all that apply)

New tire retailer

Used tire retailer

Fleet operator

Manufacturer

Automotive dismantler

Tire retreader/recapper

Wholesaler

Other (identify):

**Storage Method**

Generators can store up to 500 whole used or scrap tires on the ground **or** 2,000 whole used or scrap tires in enclosed lockable containers. A generator cannot store more than 2,000 used or scrap tires or 20 tons of tire pieces in total. Complete questions 9 and 10 about storage methods.

**9. On the Ground Storage (outdoors) – No more than 500 used or scrap tires or 5 tons of tire pieces.**

How many used or scrap tires will be stored outdoors?

How many tons of tire pieces will be stored outdoors? One passenger tire equals 20 lbs.

**10. Enclosed Storage (trailer, warehouse, etc.) – No more than 2,000 used or scrap tires or 20 tons of tire pieces**

How many used or scrap tires will be stored in enclosed storage?

How many tons of tire pieces will be stored in enclosed storage? One passenger tire equals 20 lbs.

## 11. Requirements for Generators

Check "Yes" for each requirement. By checking "Yes" to each requirement listed below, the applicant agrees to comply with these requirements. Failure to comply with these requirements may result in penalties and revocation of your registration. Generators must comply with applicable local ordinances and regulations.

a. TCEQ registered scrap tire generators may store up to: 500 used or scrap tires (or weight equivalent tire pieces, or combination of whole tires and pieces) on the ground; <b>or</b> 2,000 tires (or weight equivalent tire pieces, or combination of whole tires and pieces) in enclosed and lockable trailers or other containers.	Yes
b. The owner/operator will obtain a scrap tire storage registration if on-site storage exceeds storage limits noted above.	Yes
c. The owner/operator will apply for a Scrap Tire Facility registration if the owner/operator cuts, bails, shreds or processes tires on-site for volume reduction.	Yes
d. The owner/operator will monitor tires stored outside for vectors; utilize vector control measures at least once every two weeks.	Yes
e. The owner/operator will document the removal and management of all scrap tires and tire pieces using manifests and retain related records for a period of three years.  A manifest form template (TCEQ-10304) is included as Appendix B. Generators are responsible for obtaining copies of the form for use.	Yes
f. If the owner/operator is not self-transporting the tires to an authorized scrap tire facility for end-use, recycling, or disposal, the owner/operator will use a registered transporter to remove the used or scrap tires generated on-site.	Yes
g. The owner/operator will ensure that the transporter who collects the tires or tire pieces on-site will deliver them to an authorized facility.	Yes
h. The owner/operator will obtain the completed manifest within 60 days after the scrap tires or tire pieces were transported off-site by the authorized transporter.	Yes

## Signature Section

I, \_\_\_\_\_, \_\_\_\_\_  
(print or type name of authorized signatory) (title of authorized signatory)

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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TO BE COMPLETED BY THE OPERATOR IF THE APPLICATION IS SIGNED BY AN AUTHORIZED REPRESENTATIVE FOR THE OPERATOR

I, \_\_\_\_\_, hereby designate \_\_\_\_\_

as my representative and hereby authorize said representative to sign any application, submit additional information as may be requested by the Commission; and/or appear for me at any hearing or before the Texas Commission on Environmental Quality in conjunction with this request for a Texas Water Code or Texas Solid Waste Disposal Act permit. I further understand that I am responsible for the contents of this application, for oral statements given by my authorized representative in support of the application, and for compliance with the terms and conditions of any permit which might be issued based upon this application.

\_\_\_\_\_  
(print or type name of operator or principal executive officer)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Texas Commission on Environmental Quality

## Property Owner Affidavit for Scrap Tire Generators

I, \_\_\_\_\_, the owner of record of the property herein described:  
Name of Property Owner

\_\_\_\_\_  
Physical Address

have all rights and covenants to lease, rent, or assign to \_\_\_\_\_  
Name of Applicant  
the property described.

I acknowledge that \_\_\_\_\_ has, or intends to file for, a  
Name of Applicant

registration as a used and/or scrap tire generator and to conduct used and/or scrap tire  
business upon such property.

I acknowledge that the generator registration allows \_\_\_\_\_  
Name of Applicant

to store no more than 500 used and/or scrap tires on the ground or 2,000 used and/or scrap  
tires in enclosed lockable containers on the property described herein.

I acknowledge that the State of Texas may hold the undersigned and \_\_\_\_\_  
Name of Applicant

either jointly or severally responsible for the operation, maintenance, closure and any required  
post-closure care of the site and facility. I acknowledge the requirement that the registrant shall  
have access to the property described herein for the purpose of operation and maintenance of  
the site and for the conduct of business.

WITNESS MY HAND on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Property Owner Signature \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_, for \_\_\_\_\_ County, Texas.  
Notary Public Signature

My Commission Expires: \_\_\_\_\_



TCEQ Use Only

# TCEQ Core Data Form

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

## SECTION I: General Information

<b>1. Reason for Submission</b> (If other is checked please describe in space provided.)	
<input type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application.)	
<input type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)	<input type="checkbox"/> Other
<b>2. Customer Reference Number (if issued)</b>	<b>3. Regulated Entity Reference Number (if issued)</b>
CN	RN

[Follow this link to search for CN or RN numbers in Central Registry\\*\\*](#)

## SECTION II: Customer Information

<b>4. General Customer Information</b>		<b>5. Effective Date for Customer Information Updates</b> (mm/dd/yyyy)	
<input type="checkbox"/> New Customer		<input type="checkbox"/> Update to Customer Information	
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts)		<input type="checkbox"/> Change in Regulated Entity Ownership	
<b>The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA).</b>			
<b>6. Customer Legal Name</b> (If an individual, print last name first: eg: Doe, John)		If new Customer, enter previous Customer below:	
<b>7. TX SOS/CPA Filing Number</b>	<b>8. TX State Tax ID</b> (11 digits)	<b>9. Federal Tax ID</b> (9 digits)	<b>10. DUNS Number</b> (if applicable)
<b>11. Type of Customer:</b>	<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual	Partnership: <input type="checkbox"/> General <input type="checkbox"/> Limited
Government: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Other:	
<b>12. Number of Employees</b>		<b>13. Independently Owned and Operated?</b>	
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>14. Customer Role</b> (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check one of the following			
<input type="checkbox"/> Owner <input type="checkbox"/> Operator <input type="checkbox"/> Owner & Operator			
<input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant <input type="checkbox"/> Other:			
<b>15. Mailing Address:</b>			
	City	State	ZIP
<b>16. Country Mailing Information</b> (if outside USA)		<b>17. E-Mail Address</b> (if applicable)	
<b>18. Telephone Number</b>	<b>19. Extension or Code</b>	<b>20. Fax Number</b> (if applicable)	
( ) -		( ) -	

## SECTION III: Regulated Entity Information

<b>21. General Regulated Entity Information</b> (If 'New Regulated Entity' is selected below this form should be accompanied by a permit application)	
<input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input type="checkbox"/> Update to Regulated Entity Information	
<b>The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC).</b>	
<b>22. Regulated Entity Name</b> (Enter name of the site where the regulated action is taking place.)	

23. Street Address of the Regulated Entity: <i>(No PO Boxes)</i>							
	City		State		ZIP		ZIP + 4
24. County							

**Enter Physical Location Description if no street address is provided.**

25. Description to Physical Location:							
26. Nearest City					State	Nearest ZIP Code	
27. Latitude (N) In Decimal:				28. Longitude (W) In Decimal:			
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds		
29. Primary SIC Code (4 digits)	30. Secondary SIC Code (4 digits)		31. Primary NAICS Code (5 or 6 digits)		32. Secondary NAICS Code (5 or 6 digits)		
33. What is the Primary Business of this entity? <i>(Do not repeat the SIC or NAICS description.)</i>							
34. Mailing Address:							
	City		State		ZIP		ZIP + 4
35. E-Mail Address:							
36. Telephone Number		37. Extension or Code			38. Fax Number <i>(if applicable)</i>		
( ) -					( ) -		

**39. TCEQ Programs and ID Numbers** Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Emissions Inventory Air	<input type="checkbox"/> Industrial Hazardous Waste
<input type="checkbox"/> Municipal Solid Waste	<input type="checkbox"/> New Source Review Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS
<input type="checkbox"/> Sludge	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Title V Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil
<input type="checkbox"/> Voluntary Cleanup	<input type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other:

## **SECTION IV: Preparer Information**

40. Name:			41. Title:		
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address		
( ) -		( ) -			

## **SECTION V: Authorized Signature**

**46.** By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

Company:			Job Title:		
Name <i>(In Print)</i> :				Phone:	( ) -
Signature:				Date:	





# Texas Commission on Environmental Quality

## Appendix B - Checklist for Scrap Tire Generator Registration Application

Review the checklist below to ensure your application is complete before submitting.

The generator business will store more than 500 used or scrap tires and will obtain a registration.

Completed Generator Application - Form TCEQ-10297g (Reference: 30 TAC §328.55 - General Requirements and 30 TAC § 328.56 – Generator Requirements).

- a. Include: Name of business entity as per tax records, address, city and county, telephone number, fax number, active tax ID number (\*as provided by the Office of the Texas State Comptroller; Telephone No: 1-800-252-1386; <https://comptroller.texas.gov/>).
- b. Sign and date application.

Completed TCEQ Core Data Form (TCEQ-10400).

Determine if a Storage Site Registration is required – A storage facility registration application is required if a generator stores more than 500 scrap tires (or the equivalent in tire pieces) on the ground or more than 2,000 scrap tires (or the equivalent in tire pieces) in an enclosed lockable container. Refer to the Scrap Tire Storage Site website for requirements.

<https://www.tceq.texas.gov/tires/tires-storage>.

Yes, a Storage Site Registration is required, and the application will be submitted separately.

No, a Storage Site Registration is not required.

Submit completed application to the TCEQ at the following address:

Scrap Tire Management Program, MC 126  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin TX 78711-3087