



Underground & Aboveground Petroleum Storage Tank Construction Notification

Submit using STEERS ePermits to print an acknowledgement instantly.

Submit this form 30 days prior to any construction activity. **Bold items** required for all notifications.
Print clearly or type.

New facility Update existing facility, no owner change Update existing facility, owner change on 00724

Facility ID#: _____ Owner ID#: _____ Regulated Entity Number: RN _____

Part A: Facility Information (refers to the location of the storage tank)

1. **Facility/Store Name:** _____

2. **Street Address:** _____

or (provide Site Location Description in #3 only if the site does not have a street address)

3. **Site Location Description:**
and

4. **City:** _____, TX 5. **Zip+4:** _____ - _____

6. **County:** _____ 7. **Telephone:** _____

Part B: Construction Information

8. **Type of Construction: (indicate all that apply)**

UST:	Repair	Installation	Removal	Return to Service
	Stage I	Abandonment	Tank Replacement	Improvement
<hr/>				
AST:	Installation	Stage I	Tank capacity is greater than 1100 gallons	

9. **Scheduled start date for proposed construction: (mm/dd/yyyy)** _____

10. Check this box to request a waiver of the required 30-day notice. You must submit a copy to the regional office for approval. ☐

11. **Description of proposed UST or AST activity:**

Part C: Tank Owner Information

12. Operator is the same as the owner ☐ 13. Customer number: CN _____

14. **Owner Name:** _____
(Legal business name as filed with the Secretary of State's office)

Tax information (for individual ownership type, go to #18)

15. Federal Tax ID: _____

16. TX State Franchise Tax ID: _____

17. **Texas Secretary of State Filing Number:** _____

For TCEQ Use only: Remarks:

Logged by:

NOC ID:

Region:

Part D: Owner's Representative Contact Information

18. **First name:** _____ 19. **Last name:** _____
20. **Owner Mailing Address:** _____
21. **City:** _____
22. **State:** _____ 23. **Zip+4:** _____ - _____
24. **Telephone:** _____ 25. **Fax:** _____
26. **Email:** _____

Part E: Contractor Information

27. **First name:** _____ 28. **Last name:** _____
29. **Company Name:** _____
30. **CR/CRP License #:** _____
31. **Mailing Address:** _____
32. **City:** _____
33. **State:** _____ 34. **Zip+4:** _____ - _____
35. **Telephone:** _____ 36. **Fax:** _____
37. **Email:** _____

Part F: Installer (On-Site Supervisor) Information

38. **First name:** _____ 39. **Last name:** _____
40. **ILP/US License #:** _____
41. **Telephone:** _____ 42. **Fax:** _____
43. **Email:** _____

Part G: Consultant Information

44. **First name:** _____ 45. **Last name:** _____
46. **Company Name:** _____
47. **Telephone:** _____ 48. **Fax:** _____
49. **Email:** _____

Part H: Submitter Information

Name: _____
Title: _____
Company: _____
Telephone: _____ **Fax:** _____
Email: _____

For USTs, provide an original signature. We do not accept documents that have digital or stamped signatures.

Signature: _____ **Date:** _____

Mail completed form to:

Texas Commission on Environmental Quality
PST Registration Team MC-138
PO Box 13087
Austin, TX 78711-3087

Please use the following address for any submissions sent via overnight services:

Texas Commission on Environmental Quality
PST Registration Team MC-138
12100 Park 35 Circle Bldg D
Austin, TX 78753

Or fax to (512) 239-3398 or (512) 239-3399.

For construction notifications for *aboveground storage tanks only*, you can email this form to pstreg@tceq.texas.gov. Construction notifications for underground storage tanks sent via email cannot be processed due to EPA regulations.

To verify if the PST Registration Team has received this form, visit www.tceq.texas.gov/goto/docsearch or scan the QR code to the right.



For any questions about filling out this form or for information about the Petroleum Storage Tank Registration Program, please contact us at (512) 239-2160 or pstreg@tceq.texas.gov.

Individuals are entitled to request and review their personal information the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, please contact the TCEQ Public Information Section at (512) 239-3282.